



GITTELMAN & company, p.c.

- CERTIFIED PUBLIC ACCOUNTANTS
- MANAGEMENT CONSULTANTS

"Tomorrow's knowledge today"

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INFORMATION CONCERNING FILING REQUIREMENTS

FOR FILING 1099 – INFORMATION REPORTING – FOR 2018

Dear Clients:

Internal Revenue Service Regulations require you to report all payments for services rendered to non-corporation payers in an amount that exceeds \$600 per calendar year. Payments to professional organizations such as Accountants, Lawyers and Engineers must be issued regardless of their operation in a corporation format.

Please note that Limited Liability Companies (LLC) are non-corporate entities and a 1099 must be issued to them should they exceed the \$600 threshold.

Internal Revenue Service has recently increased the penalties associated with failure to file 1099 forms. These penalties can be substantial.

Gittelman & Company, P.C. assumes that you will be preparing and filing all 1099 forms for the 2018 calendar year along with the required Form 1096 transmittal. Upon your request, Gittelman & Company will prepare these forms for a fee of \$35 per 1099 form. **Furthermore, recipient copies of these filings are required to be sent no later than January 31, 2019 with copies to be filed with the Internal Revenue Service no later than January 31, 2019.**

Please contact us should you require these services.

Please note that all taxpayers should require recipients to complete and submit Form W-9 before payments are made to them as this information will be required in order to prepare the 1099 forms.